



**Solano County Local Child Care Planning Council**  
**AB 212 ECE Professional Development Stipend Program**  
 Guidelines/Procedures  
 Fiscal Year 2019-2020



**Guidelines**

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The Solano County LPC Early Childhood Education Stipend Program follows the funding terms and conditions of state AB 212 regulations. Only teachers working at state subsidized child care centers (*Title 5 Centers*) can participate in this program. Applicants must meet ALL of the following requirements to participate:

1. Provide early care and education services for pay to children birth to five in a state subsidized center
2. Work a minimum of 15 hours/week directly with children birth to five
3. Provide a copy of an Assistant level Child Development Permit or higher, issued by the California Commission on Teacher Credentialing
4. Certify earning of less than \$60,000 annually in child care
5. Apply for an AB212 stipend from only one county in California

**Procedures**

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Each applicant must follow the steps below:

1. Submit a completed application package by October 11, 2019, which includes:
  - Signed and completed Solano AB212 Application (page 2 of this document)
  - Completed Form W-9 (attached)
  - Proof of current employment (i.e. monthly pay statement or annual W-2 tax statement – SS# and pay amounts may be removed)
  - Copy of Child Development Permit

**FORMS AND DOCUMENTS TO BE  
 SUBMITTED BY OCTOBER 11, 2019  
 CHECKLIST**

- 2019-20 AB 212 Application
- W- 9
- Proof of Current Employment
- Copy of Child Development Permit

2. Participate in qualifying ECE/Child Development workshops and professional development opportunities offered by the following agencies:
  - Solano Family & Children’s Services
  - Solano County Office of Education
  - Colleges and Universities (i.e. Solano Community College, Sacramento State University, etc.)
  - Other training organizations, with prior written approval by the Solano LPC Coordinator
3. **No later than June 15, 2020**, applicants must provide copies of certificates of completion indicating participant’s full name and number of hours completed for each workshop attended during the 2019-2020 program year. For college courses completed, transcripts must be submitted.

It is recommended that you retain copies of all documents submitted. Application packets, certificates/transcripts must be sent via e-mail or U.S. Mail to: [jgabbart@childnet.org](mailto:jgabbart@childnet.org)  
**Solano County Child Care Planning Council**  
 Attn: Jessica Gabbart  
 The Children’s Network | 827 Missouri Street, Suite 5, Fairfield, CA 94533